

VICTORIA DUNCAN

DIRECTOR | CREATIVE PRODUCER | EDITOR | ART DIRECTOR

Whip-smart, eclectic, inventive, and collaborative creative; Credits in commercial, scripted, and documentary productions; Seasoned at generating innovative, boundary-pushing, and emotive content with an **impact**.

CONTACT

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EDUCATION

NEW YORK UNIVERSITY

Tisch School of the Arts
BFA Film & TV Production
Minor in Entertainment
Business

FILM & TV SCHOOL OF THE PERFORMING ARTS IN PRAGUE

35MM Filmmaking

THE EDIT CENTER

Assistant Editing Crash Course

SKILLS

Adobe Premiere, Avid Media
Composer, After Effects, Adobe
Illustrator, Photoshop, Excel,
Frame.io, Adobe Media Encoder,
G Drive, Slack, Media
Management

Screenwriting, Shooting,
Pitching, Scheduling, Budgeting,
Crowdfunding, PR, Research,
Storyboarding, Copywriting, Art
Direction

Digital Strategy, Marketing,
Vendor Relations, Motion
Graphics, Research, Consumer
Insights, Large-Scale Project
Management, Web Design

Voice-Over Acting, Photography,
Dance Background

PRESS

DEADLINE
BROADWAY WORLD
DIGITAL JOURNAL
CURVE MAGAZINE
INDIE SHORTS MAGAZINE
THE DANCE ENTHUSIAST
THE DANCE EDIT
BLUE PARALLAX
OBX ENTERTAINMENT

AWARDS

BEST LGBTQ+ SHORT
Lady Filmmakers Festival -
Beverly Hills

BEST DRAMA
Gold Star Film Festival

TOP TEN FILMS

New York Lift-Off Film Festival

FACULTY COMMENDATION

First Run Film Festival



CREATIVE TRAINEE | D5in10 | Droga5 | [PORTFOLIO](#)

2021

- Presented campaigns to AdWeek Agency of the Decade's Chief Creative Officers and founder, David Droga
- Conceptualized and edited spec commercials for brands such as Apple, Dove, Uniqlo, and Gorilla Glue.
- Was selected as one of 20 unique creatives who displayed potential to expand diversity in advertising.
- Built 360° campaigns, strengthened skills in copywriting, art direction, marketing strategy, and design.



DIRECTOR / PRODUCER / EDITOR | Victoria Duncan Films | [REEL](#)

2016 - PRESENT

- Collaborating with:** iTunes Top 40 Artists, New York City Ballet and Broadway talent; YouTube Space NY.
- Exhibited Award-Winning work at film festivals worldwide, *Amazon Video*, and *AMC's ShortsTV*.
- Spearheaded cross-country teams of over 40 people while navigating logistics and creative vision.
- Wrote, directed, and edited over 20 short films, garnering over 1 million views on YouTube.
- Pitched projects to donors, raising over \$30,000 through Indiegogo and Kickstarter.
- Experimentation of empathetic portrayals of under-represented perspectives.
 - Writer, Director, Executive Producer + Editor** – *I Am Enough* – LGBTQ Music Video
 - Associate Producer** – *Jesse* – LGBTQ Short Film – Outfest
 - Producer** – *Distant Relatives* – WWI Battle Photoshoot – Sheldon Walker
 - Writer, Director + Executive Producer** – *The Transgressor* – Lady Filmmakers Festival
 - Writer, Director, Producer, + Editor** – *Radiant* – Stop Motion – Cannes Short Film Corner



FREELANCE POST PRODUCTION COORDINATION

2019 – PRESENT

- Reset** | **Shelter in Place with Shane Smith** | **Seat at the Table** | **VICE** – Showtime & VICE TV
- Evil Pilot** – CBS Television Studios, **PetSmart and Kohls 2019 – 2020 Commercials** – Triptent Creative Agency
 - Managed team and vendors across time zones, fully remotely; relayed feedback from creatives.
 - Established new workflows for TV series on COVID and BLM with excellent communication skills.
 - Supervised Data, Archival, Production, Graphics, Offline + Online Editorial, + Music teams.
 - Coordinated with Legal, Programming, Marketing, and S&P, adhering to delivery regulations.
 - Took over for: Post Supervisor, Assistant Editor, Data Operator, Translations Coordinator.
 - QCed + distributed cuts, created ingest & delivery schedules, tracked deliverables, onboarded staff.
 - Assembled music cue sheets, managed freelancer timecards, oversaw hundreds of invoices.
 - Archived terabytes worth of 4K footage according to strict technical systems.



ASSISTANT TO EXECUTIVE PRODUCER | **The Blacklist** – NBCUniversal – James Spader

2017



PRODUCTION

2014 – 2015

Cancer: The Emperor of All Maladies – dir. Ken Burns | **Makers: Women Who Make America** – Ark Media – PBS
The Cannes Film Festival – The American Pavilion | **Building America** – The Blaze TV



POST PRODUCTION ASSISTANT | Post Producer – Brad Carpenter

2017 – 2019

Fosse/Verdon – FX Network – Executive Producer, Lin Manuel Miranda
The Sinner (seasons 1 & 2) – USA Network – Executive Producer, Jessica Biel
The Good Cop – Netflix – Executive Producer, Andy Breckman (creator of *Monk*)



POST PRODUCTION INTERN | **Saturday Night Live** – NBCUniversal

2016



VIDEO PRODUCER | **The Game Center** – NYU's Tisch School of the Arts

2014